



Lou Ann Teixeira
Executive Officer

MEMBERS

Helen Allen
City Member

Federal Glover
County Member

Martin McNair
Public Member

Gayle B. Uilkema
County Member

Dwight Meadows
Special District Member

David A. Piepho
Special District Member

Rob Schroder
City Member

ALTERNATE MEMBERS

William Bristow
Public Member

George H. Schmidt
Special District Member

Mary N. Piepho
County Member

Don Tatzin
City Member

February 13, 2008 (Agenda)

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Contract Amendment No. 2 with Dudek

Dear Commissioners:

RECOMMENDATION

Authorize LAFCO staff to execute a contract amendment with Dudek to extend the term of the contract from February 29, 2008 to August 31, 2008 in order to complete the sub-regional central and west county Municipal Service Reviews (MSRs) and sphere of influence (SOI) updates.

DISCUSSION

In February 2006, the Commission approved a work plan and timeline to prepare and complete the State mandated MSRs/SOI updates. The plan provides for countywide reviews of health care, water and wastewater services, and sub-regional reviews (i.e., east, west and central county) of the 19 cities and remaining 10 special districts.

The Contra Costa LAFCO is using a combination of consultants and LAFCO staff to complete the MSRs. In June 2006, following a formal bid process, the Commission approved a contract with Dudek to prepare the countywide health care, water and wastewater MSRs/SOI updates. In June 2007, the Commission approved an amendment to the Dudek contract to include the preparation of sub-regional MSRs for central and west county cities and miscellaneous special districts.

To date, Dudek has completed the countywide health care service reviews and is nearing completion of the countywide water/wastewater service reviews. The water/wastewater MSRs for east and central county are complete, and the west county water/wastewater review will be presented in March 2008. The central and west county sub-regional reviews which cover primarily cities and a few special districts are currently underway.

We are finding that the level of detail and analysis needed in the MSRs is greater than anticipated given the complexity of issues we are discovering. These factors, coupled with the recent surge in LAFCO applications and consultant staffing changes, has resulted in the need for additional time to complete the sub-regional MSRs/SOI updates.

It is proposed that the Commission approve an amendment to the existing Dudek contract to extend the term from February 29, 2008 to August 31, 2008.

FINANCING

This is a time only amendment and has no financial impact.

Please contact the LAFCO office if you have any questions.

Sincerely,

Lou Ann Texeira
Executive Officer